

Police office
Postal address

Our date:

Our Reference

Your date:

POLICE CASE FILE NUMBER: _____

POLICE REPORT/OFFENCE REPORT: FRAUD COMITTED TOWARDS OUR COMPANY

[Company], name stated under, aware of the informer and witness responsibilities, hereby reports fraud committed towards our company. Perpetrators unknown to us committed the fraud.

**THE CRIMINAL OFFENCE:
Detailed explanation of the incident-**

[Sample]

Company is of the opinion there is reason to believe the perpetrator(s) has/have acquired for themselves or others unjustified gains by causing, fortifying or exploiting a delusion, unlawfully inducing someone to an act which causes consequential damages or risk of, for the person in concern, Criminal Code local law.

The criminal offence concerns “hacking” or misuse of our PBX. The perpetrators have managed to get access to our PBX solutions and initiated mass calls.

Company details:

Business number Local language	
Name of company Local language	
Address Local language	

Details about the fraud incident:

Dates of fraudulent traffic Local language	
List of ALL Calling number Local language	
List of ALL Called numbers Local language	
Total number of minutes Local language	
Destinations Involved Local language	
Total cost of the alleged fraudulent traffic Local language	

CLAIM FOR DAMAGES:

We claim financial loss covered, and requests that a claim for indemnification is brought before court with any possible criminal proceedings.

Sincerely:

xx
CEO

For Police use Only.

Police signs and stamps the letter and add the reported Police record number-

Confirmation of the Police Report

The National police hereby State that the offence reported is received and registered.

Date:

Place:

Police Unit:

Police Case number

Police Officer Signature

Police stamp